

Step 1: Your screen should look like this one, if not see step 2.

The screenshot shows the Information Delivery System interface for Southeastern Technical College. At the top left is the college logo with the tagline "Knowledge for the Real World." To the right is the title "Information Delivery System for Faculty, Staff and Students" and a small photo of a building. Below the header is a "Your Applications" window with a "Log Off" button. The applications listed include Adobe, Microsoft Office, Published Folders, Web Resources, Calculator, Internet Explorer EAR 2007, WinZip 9, and WordPerfect 9. To the right of the applications window is a "Message Center" with a "Welcome to STC's Information Delivery System!" message. It congratulates the user for logging in and provides technical support information, including an email address (IDS@southeasterntech.edu) and links to help pages. It also contains a message about upgrading the MetaFrame Presentation Server Client for 32-bit Windows, with a download link for the client.

Step 2: If you see something like this, click on the "Top" icon to view all of your folders.

This is a close-up of the "Your Applications" window from the previous screenshot. It shows the "Top" icon (a house) and the "Up" icon (a folder) at the top left. A red arrow points to the "Top" icon. Below the icons are three application icons: Microsoft Office Access 2003, Microsoft Office Excel 2003, and Microsoft Office FrontPage 2003.

It should now look like the picture below.

The screenshot displays the Southeastern Technical College Information Delivery System interface. At the top left is the college logo with the text "SOUTHEASTERN TECHNICAL COLLEGE Knowledge for the Real World." To the right of the logo is the title "Information Delivery System for Faculty, Staff and Students" and a small photograph of a building. Below the header is a "Your Applications" window showing a grid of application icons: Adobe, Microsoft Office, Published Folders, Web Resources, Calculator, Internet Explorer 2007 (highlighted with a red arrow), SSH, WinZip 9, and WordPerfect 9. A "Log Off" button is at the bottom of this window. To the right of the applications window is a "Welcome to STC's Information Delivery System!" message with the text "Congratulations! You have successfully logged in." Below this are links for technical support (IDS@southeasterntech.edu), known issues, a tutorial, and ICA client installation instructions. A "Message Center" section follows, stating that it displays information or error messages. It includes an information icon and text about upgrading the MetaFrame Presentation Server Client (ActiveX) for 32-bit Windows, with a link to install the client. At the bottom, it mentions that other clients are available from the Citrix client download site.

Step 3: Click on Internet Explorer, you should see the Southeastern Technical College webpage. On the homepage, click on Library and then GALILEO.